



Home and School Association - Agenda & Meeting Minutes

PREPARED BY: Christin Bush & Letitia Dudar
MEETING DATE: January 10, 2024

LOCATION: Starbuck School
ISSUE DATE: January 15, 2024

ATTENDEES:

1. Christin Bush
2. Tina DiFronzo
3. Dani Fiola
4. Heather Zinn
5. Laura Labossiere
6. Beth Craig
7. Tim Morison
8. Lisa Petkau
9. Liza Rasmussen
10. Guest – Sharon Masse

ITEM	DETAILS
1.0	Meeting Called to Order at 7:35
2.0	Motion to approve agenda <ol style="list-style-type: none">1. Moved by: Heather2. Seconded by: Dani
3.0	Motion to approve previous minutes from <ol style="list-style-type: none">1. Moved by: Laura2. Seconded by: Tina
4.0	Review action items from last meeting <ul style="list-style-type: none">o Nil
5.0	Reports <ol style="list-style-type: none">5.1 Chairperson Report<ol style="list-style-type: none">1. Fundraising Updates<ul style="list-style-type: none">▪ Sharon Masse spoke about a possible with 4H Bingo Night and a partnership as 4H only has 6 members meaning 6 Families so they

are looking for volunteers to help organize. The 4H club organizes a Bingo as a fundraiser for the hall in lieu of hall rental. Because this event is a fundraiser for the hall it was decided not to establish a partnership for profit. However several members offered to volunteer.

- Peak of the market was successful – will do again
- Fundscript Fundraiser – not again

2. Plan to allocate funds raised

1. Ski Trip Bus Request – Bus cost is \$1365/bus.

We are not able to pay for an entire bus but will provide \$500

- ⇒ Motion to approve \$500 payment – Lisa
- ⇒ Seconded – Jessica

2. Future plans – support cost of bus for fieldtrip primary years when they needed

3. \$500 towards books for library asap

- ⇒ Motion to approve - Laura
- ⇒ Seconded - Jessica

3. Lunch program plans

- First parent council hot lunch update- Laura
 - It was successful. 70 kids ordered.
 - Served it on each holiday
 - Most kids brought their own bowl and spoon
 - Cost was \$136.11. Fees \$420 (70 x \$6) Profited \$283.89
 - Funds made from Home and School Lunch will be deposited to home and school account so that we can increase our revenue and organize more initiatives for students.
- Next event – Chicken Caesar Salad
 - Rink kitchen would be beneficial for this meal
- Will advertise the hot dogs on instagram to help recruit volunteers

4. Home and school/SHAPCI Roles and Responsibilities

- Further discussion about roles of both
- Communication to families about roles once clarified.

5.3 Vice-Chairperson Report

- Nil

5.3 Treasurer Report

- Business Pay as you go account \$450.59
- Business Daily account \$28.04

5.4 Fundraising Committee Report

- Can we try to get donors and give charitable receipts? Beth to inquire

	<p>5.5 Social Committee Report</p> <ul style="list-style-type: none"> • Teacher Appreciation Week Feb 12 - 16 <ul style="list-style-type: none"> ○ Communication to go home by end of Jan ○ Appreciation activity ○ Sign up genius for treats
6.0	<p>New Business</p> <ul style="list-style-type: none"> • Nutrition Grant Update- Heather <ul style="list-style-type: none"> ○ No grants available at this time that we are eligible for. • Communication from School <ul style="list-style-type: none"> ○ Weekly news from the office? Could this be started? <p>Forwarded</p> <ul style="list-style-type: none"> - Family event – May?
7.0	Next Meeting Date: March 12, 2023
8.0	<p>Meeting adjourned at 9:33</p> <ol style="list-style-type: none"> 1. Motioned by: Lisa

Action Item	Responsible	Date	Proposed Completion
Charitable Donations	Beth		Next Meeting
<p>Email to Dale</p> <ul style="list-style-type: none"> - Payment organization for school lunches – email to Dale - News from the office - Book Donation - \$500 - Number of staff – for appreciation week and plan - 	Christin		January 12, 2023
<p>Discuss with SHAPCI about roles and shared fundraising.</p> <ul style="list-style-type: none"> - Community Letter - Instagram 	Christin Dani		
<p>Tree for teacher appreciation</p> <p>Leaf template and note with sign up</p>	Jessica Christin		Feb 12 Feb 1

genius			
Set up instagram profile	Jessica	anytime	